

**POWAY PROFESSIONAL ASSISTANCE PROGRAM (PPAP) GOVERNANCE BOARD MEMBER**  
**JOB DESCRIPTION**

**JOB TITLE:** Teacher Representative on PPAP Governance Board

**REPORTS TO:** PFT President Governance Board

**COMPENSATION:** Teacher Leadership Schedule III; release and time for meetings

**TERM:** 3 years with opportunity to re-apply after three years

**JOB SUMMARY:**

The joint PPAP Governance Board oversees and monitors the program and works together to align additional support to provide every opportunity for teacher growth. PPAP Teacher Governance Board Members work directly with the PPAP Program Coordinator and District PPAP Governance Board Members to direct the work of the PPAP Consultants. In addition, Governance Board Members review observation and evaluation materials and make suggestions for supporting recommendations on teacher's employment in the District.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Attends all PPAP Governance Board meetings, generally held during the school day but which could extend into the evening. PPAP Governance Board meets 8-9 times during the year lasting a full or half day depending on program numbers, or as needed, and one 2-4 hr. meeting after the end of the school year.
- Reads, reviews and tracks observation and evaluation teacher materials prior to Governance Board meetings.
- Remains confidential.

**REQUIREMENTS:**

**Education/Experience:**

- Valid California Teaching Credential
- Tenure with Poway Unified School District
- Five years teaching experience with Poway Unified School District
- Breadth of teaching experience is desirable but not required
- Respected by peers with a demonstrated history of leadership skills

**Knowledge, Skills, and Abilities:**

- Sound grasp of the PUSD Continuum of Teaching Standards, the Teacher Professional Learning and Effectiveness System (TPLES), curriculum, assessment, and instructional strategies
- Represent the highest standards of the profession and possess a strong educational philosophy
- Exceptional interpersonal skills with the ability to earn the confidence and respect of teachers and District personnel
- Ability to maintain confidentiality
- Ability to listen and attend to the teacher and administrative voice while providing honest and open feedback

**Interpersonal Skills:**

Most importantly, the PPAP Governance Board Member must possess a strong educational philosophy with a solid understanding of instruction, curriculum, planning, and assessment. The Board member must have the ability to examine and evaluate a variety of teaching styles as effective or not, using the PUSD Continuum of Teaching Standards. Strong communication skills are required.

**ADDITIONAL INFORMATION**

Selected candidate is expected to:

- Shadow a PPAP Teacher Consultant
- Attend PPAP Governance Board meetings on May 8 and May 15
- Participate in one or all of the following if offered by PUSD: *TPLES training, Learning Walks, Targeted Feedback, Instructional Rounds*