

1 **SECTION XII – RIGHTS OF THE EXCLUSIVE REPRESENTATIVE**

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3 The Employer shall make available to the Exclusive Representative copies of the agenda
4 and a Board folder of each Board of Education meeting at the same time that they are
5 completed for distribution. Privileged materials and other documents not subject to
6 disclosure under the Public Records Act shall not be made available to the Exclusive
7 Representative. The Exclusive Representative shall be entitled to one official
8 representative at all Board meetings; however, anyone shall be permitted to speak in
9 accordance with Board Policy.

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11 Copies of minutes of Board of Education meetings shall be made available to the
12 Exclusive Representatives at the time they are approved by the Board.

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14 At the close of each pay period, the District shall provide the Exclusive Representative
15 with a list of all unit members who are newly employed or terminated, and regular
16 classroom teachers who have had a change of work location.

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18 Unit Building Committee – The District agrees that at each school the principal shall be
19 encouraged to meet at least once a month with the Unit Building Committee at a
20 reasonable time, for the purpose of discussing matters of mutual concern. Each unit
21 Building Committee shall consist of no more than five (5) teachers at the school and shall
22 be chosen by the site teachers.

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24 Representatives of the Unit designated by the Exclusive Representative, not to exceed
25 five (5) members, and the Employer shall meet on a mutually agreed upon date, place,
26 and time, upon request by either party, for the purpose of reviewing the administration of
27 the Agreement and to review any mutual concerns. Additional participants may be
28 included when needed; however, no more than two (2) such resource persons shall
29 attend any meeting without mutual consent of the parties. These meetings are not
30 intended to bypass the grievance procedure and shall not constitute an invitation to
31 continuously renegotiate the provisions of the Agreement. Both parties may submit
32 agenda items they wish to discuss at these meetings. These meetings shall take place at
33 the District level.

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35 The Exclusive Representation shall appoint a Budget Committee of at least three (3)
36 members whose purpose is to meet with the Associate Superintendent Business Support
37 Services as appropriate. The purpose of this committee is to be familiar with the budget
38 and budget process each year. Budget printouts and other budget material will be made
39 available to the Exclusive Representative.

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41 The Exclusive Representative will be eligible to select three (3) members of the District
42 Insurance Committee.

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44 A committee composed of representatives of the Exclusive Representative and
45 administration representatives will develop the Certificated Calendar for recommendation
46 to the Superintendent and the Board of Education. No later than December 1 of each year
47 of the contract, the parties will develop and agree to a certificated calendar for the
48 succeeding year.

1 The Exclusive Representative may hold group meetings at individual school sites during
2 the workday. Such meetings shall not exceed four (4) meetings per school year at each
3 school site. Such meetings may not commence earlier than fifteen (15) minutes following
4 the completion of the instructional day nor adjourn later than ten (10) minutes prior to the
5 beginning of the instructional day. Meeting dates, time, and places shall be subject to the
6 mutual agreement of the building representative and the site principal. In instances where
7 a group meeting follows the staff meeting at a particular school site, the group meeting
8 may not commence until at least five (5) minutes following completion of the staff meeting.
9 If more than one school staff is invited to attend a group meeting, each such additional
10 staff shall be deemed to have held a meeting under this section. It is the responsibility of
11 the Exclusive Representative to monitor meetings times and ensure compliance with the
12 provisions of this section.

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14 **ORGANIZATIONAL LEAVE**

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16 Annually, the Exclusive Representative will be provided a total of two (2) days of
17 Organizational Leave to release Unit Members to participate in state or national
18 organizational events. This will be without loss of compensation to the unit member and
19 without reimbursement by the Exclusive Representative.

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21 **DISTRICTWIDE COMMITTEES**

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23 The Federation may designate a representative to participate on Districtwide committees
24 to which teachers are appointed.

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